

UTILITIES SERVICE BOARD MEETING

July 28, 2003

UTILITIES SERVICE BOARD MEETINGS ARE RECORDED ELECTRONICALLY OR STENOGRAPHICALLY AND ARE AVAILABLE DURING REGULAR BUSINESS HOURS IN THE OFFICE OF THE DIRECTOR OF UTILITIES.

Board President Swafford called the regular meeting of the Utilities Service Board to order at 5:02 p.m.

Board members present: Tom Swafford, Jeff Ehman, Jeff White, Patrick Murphy, Richard Eherenman, and ex-officio member Tim Mayer. Staff members present: John Langley, Steve Drake, Mike Hicks, Mike Butcher, Tim Erwin, Rick Schroeder, Ted Flynn, Margaret Dalle-Ave, and Nathan Schulte. Also present: Joe Teusch representing Greeley & Hansen, Hank Hewetson representing Indiana University, and Bob Madden representing the Lake Lemon Conservancy District.

ROLL CALL:

5 members present.

MINUTES:

WHITE MOVED AND EHERENMAN SECONDED THE MOTION TO APPROVE THE MINUTES OF THE JULY 14, 2003, MEETING AS PRESENTED. MOTION CARRIED. 5 AYES. 2 MEMBERS ABSENT (HENKE AND VAUGHT).

Tim Erwin -

Board President Swafford introduced Tim Erwin, President of Local 2487 of AFSCME. Mr. Erwin stated that the recent negotiations for the Union contract went very well. Mr. Erwin feels that all those involved in the negotiations worked very hard and that the contract is a good one for Union members.

CLAIMS:

EHERENMAN MOVED AND EHMAN SECONDED THE MOTION TO APPROVE THE CLAIMS AS FOLLOWS:

CLAIMS 0391096 THROUGH 0391184 INCLUDING \$261,982.81 FROM THE WATER OPERATIONS & MAINTENANCE FUND FOR A TOTAL OF \$261,982.81 FROM THE WATER UTILITY; CLAIMS 0330703 THROUGH 0330766 INCLUDING \$328,663.44 FROM THE WASTEWATER OPERATIONS & MAINTENANCE FUND AND \$48,677.84 FROM THE WASTEWATER CONSTRUCTION FUND FOR A TOTAL OF \$377,341.28 FROM THE FROM THE WASTEWATER UTILITY; AND CLAIMS 0370049 THROUGH

0370050 INCLUDING \$9,132.78 FROM THE WASTEWATER/STORMWATER FUND FOR A TOTAL OF \$9,132.78 FROM THE WASTEWATER/STORMWATER UTILITY. TOTAL CLAIMS APPROVED – \$648,456.87. MOTION CARRIED. 5 AYES. 2 MEMBERS ABSENT (HENKE AND VAUGHT).

Board member Henke arrived at the meeting at this time.

UPDATE ON WET WEATHER MANAGEMENT PROGRAM:

Plant Manager-Capital Projects Mike Hicks introduced Joe Teusch of Greeley & Hansen who showed a PowerPoint presentation giving an update on the wet weather management program. (A copy of the presentation is attached to the minutes.) Board members will be given periodic updates as this program progresses.

Board member Henke requested an update on the IDEM agreed order for sanitary sewer overflows and a copy of the agreed order for review.

LLCD REQUEST FOR FUNDING FOR SPILLWAY RENOVATION AND REPAIR AT LAKE LEMON:

Assistant Director Langley presented a request from the Lake Lemon Conservancy District for a 50% partnership on the final cost for repairing the spillway at Lake Monroe. The estimates for repairs are between \$15,000.00 and \$20,000.00.

EHRENMAN MOVED AND EHMANN SECONDED THE MOTION TO APPROVE A 50% PARTNERSHIP SHARING WITH THE LAKE LEMON CONSERVANCY DISTRICT FOR REPAIRING THE SPILLWAY AT LAKE MONROE IN AN AMOUNT NOT TO EXCEED \$10,000.00. MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (VAUGHT).

AGREEMENT FOR CONTRACTUAL SERVICES WITH AMERICAN ENVIRONMENTAL INC:

Assistant Director Langley presented Board members with a copy of an Agreement for contractual services with American Environmental Inc. (A copy of the Agreement is attached to the minutes.)

WHITE MOVED AND EHMANN SECONDED THE MOTION TO APPROVE THE AGREEMENT FOR CONTRACTUAL SERVICES WITH AMERICAN ENVIRONMENTAL INC. CONTINGENT ON RECEIPT OF A PROPERLY EXECUTED COPY OF THE AGREEMENT FROM AMERICAN ENVIRONMENTAL INC. MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (VAUGHT).

MALCOLM PIRNIE CONTRACT FOR BENCHMARKING/LMC:

Assistant Director Langley presented Board members with a copy of a contract with Malcolm Pirnie for benchmarking/LMC. (A copy of the contract is attached to the minutes.) At a later time Board members will be presented with a contract from QualServe for a benchmarking project. The contract with Malcolm Pirnie, however, will provide information necessary to complete the QualServe project.

WHITE MOVED AND EHMAN SECONDED THE MOTION TO APPROVE THE MALCOLM PIRNIE CONTRACT FOR BENCHMARKING/LMC CONTINGENT UPON RECEIPT OF A PROPERLY EXECUTED COPY OF THE CONTRACT FROM MALCOLM PRINIE. MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (VAUGHT).

OLD BUSINESS:

No old business was presented.

NEW BUSINESS:

No new business was presented.

SUBCOMMITTEE REPORTS:

Ad Hoc Subcommittee –

The Ad Hoc Subcommittee to consider stormwater utility issues continues to meet. Another meeting is scheduled for July 31, 2003, at 4:00 p.m.

Finance Subcommittee –

Board member Henke stated that he represented the Finance Subcommittee at a recent meeting with representatives of the Indiana State Board of Accounts to review the recent audit of the Utilities Department.

Administrative Subcommittee –

Board Secretary Whaley reported that she will be contacting members of the Administrative Subcommittee in the near future to schedule another meeting to review customer complaints.

STAFF REPORTS:

Mike Butcher –

Finance Manager Butcher provided Board members with information regarding the recent refunding bonds. (A copy of all information presented is attached to the minutes.)

PETITIONS AND COMMUNICATIONS:

Margaret Dalle-Ave –

Assistant Director Dalle-Ave presented Board members with a copy of the 2004 budget for the Utilities Department. (A copy of the budget is on file in the Director's Office of the Utilities Department.) This budget will be presented to the Utilities Service Board on August 11, 2003, and again for possible approval on August 25, 2003. The budget will then be presented to the City of Bloomington Common Council for approval. Board member Murphy requested that in the future all budgets be presented to the Utilities Service Board before being presented to the Common Council.

ADJOURNMENT:

The meeting was adjourned at 6:25 p.m.

L. Thomas Swafford, President